CO-AD, INC.
Application for Employment
An Equal Opportunity Employer

Each question should be fully and accurately answered. No action can be taken on this application until all questions have been answered. Use blank paper if you do not have enough room on this application blank. **PLEASE PRINT**, except for signature on back of Application. All information given will be available only to persons who have a "need to know" or as required by law. This company will make reasonable accommodations in the application process, if needed.

This application is current only for thirty (30) days, at the conclusion of which time, if you have not heard from us and still wish to be considered for employment, it will be necessary for you to fill out a new application.

NAME (Print)_____ TODAY'S DATE_____
Last First Initial

PRESENT ADDRESS_____ TEL. NO. _____
No. Street City State Zip Day Evening

Position applied for?_____ When are you available for employment?_____

Which type of employment are you seeking: Full-time_____ Part-time_____ Temporary or Summer_____

RECORD OF EMPLOYMENT

1. Name of Current/Most Recent Employer	Address Telephone	Type of Business

Dates Employed		Rate of Pay		Reason for Leaving	Supervisor's Name and Title
From Mo. Yr.	To Mo. Yr.	Starting	Ending		

List the jobs you held, duties preformed, skills used or learned, advancements or promotions.

May we contact your current employer? Yes_____ No _____

2. Name of Next Previous Employer	Address Telephone	Type of Business

Dates Employed		Rate of Pay		Reason for Leaving	Supervisor's Name and Title
From Mo. Yr.	To Mo. Yr.	Starting	Ending		

List the jobs you held, duties preformed, skills used or learned, advancements or promotions.

3. Name of Next Previous Employer	Address Telephone	Type of Business

Dates Employed		Rate of Pay		Reason for Leaving	Supervisor's Name and Title
From Mo. Yr.	To Mo. Yr.	Starting	Ending		

List the jobs you held, duties preformed, skills used or learned, advancements or promotions.

Turn over for second page

4. Name of Next Previous Employer		Address Telephone		Type of Business

Dates Employed		Rate of Pay		Reason for Leaving	Supervisor's Name and Title
From Mo. Yr.	To Mo. Yr.	Starting	Ending		

List the jobs you held, duties preformed, skills used or learned, advancements or promotions.

Have you ever been convicted of a felony? Yes___ No___ (A conviction will not necessarily disqualify an applicant.)

If yes, please explain: _____

Are you over 18 years of age? Yes___ No___

Are you authorized to work in the United States? Yes___ No___
(Federal Law requires proof of identity and employment authorization for all new employees.)

For Driving Job Only: Do you have a valid driver's license? Yes___ No___ License Number and State Issued: _____

EDUCATION (Circle last year completed)					**SCHOOL NAME**	**MAJOR SUBJECTS**
Elementary & Jr. High	5	6	7	8	_____	Not Applicable
High School	1	2	3	4	_____	_____
College	1	2	3	4	_____	_____
Other job-related education					_____	

If you are an experienced operator of any business/plant machines or equipment, please list: Other job related skills:

_____ _____ _____

_____ _____ _____

_____ _____ _____

This Employment Application is used to notify me that the nature and scope of an investigation, if one is conducted, could include such general identification information as residence verification, and, as applicable, information concerning my employment, education, general reputation, character, personal characteristics, and habits, and that such information may be developed through personal interviews with third parties such as family members, neighbors, friends, associates, former employers, educational institutions, custodians of official records or other sources. Only job-related information developed from such a report will be considered in evaluating my employment application or continued employment. I hereby authorize these persons, companies, organizations or corporations to answer all questions or release any information regarding the items listed in this paragraph. I hereby release them from any liability and hold them harmless from any claim for releasing any truthful information within their knowledge and/or records.

I authorize the Company to release to any person, firm, entity or organization with which I may seek employment in the future, any truthful information concerning my work experience with Co-Ad, Inc. I hereby release and hold Co-Ad, Inc. harmless from any claim for releasing any truthful information within its knowledge and/or records.

I certify that the answers given by me to the foregoing questions and during any interviews are true and correct without consequential omissions, and understand that, if employed, omissions and/or false statements on this application or during any interviews may result in dismissal. **I understand and acknowledge that, if hired, my employment is for no definite period and either Co-Ad, Inc. or I may terminate our relationship at will at any time, without notice, for <u>any reason</u> or for <u>no reason</u>, and that this employment application does not constitute an employment contract.** <u>I have had an opportunity to have my questions about this statement's content and intent answered and understand its terms.</u>

_____ _____

Date Signature of Applicant